

# GLENBARD WEST

## Graduation Information & Commencement Guidelines

### Important Dates

Wednesday, April 06  
**MANDATORY SENIOR MEETING IN THE AUDITORIUM AT 1:47PM (8TH PERIOD)**

Friday, April 29  
**ALL GRADUATION FORMS DUE**

Monday, May 09  
**COMPLETE SENIOR SURVEY**

Tuesday, May 10  
**ALL FINANCIAL OBLIGATIONS DUE & SENIOR HONORS CONVOCATION 7:30PM (AUD)**

Friday, May 13  
**SENIOR PICNIC/LAST DAY**

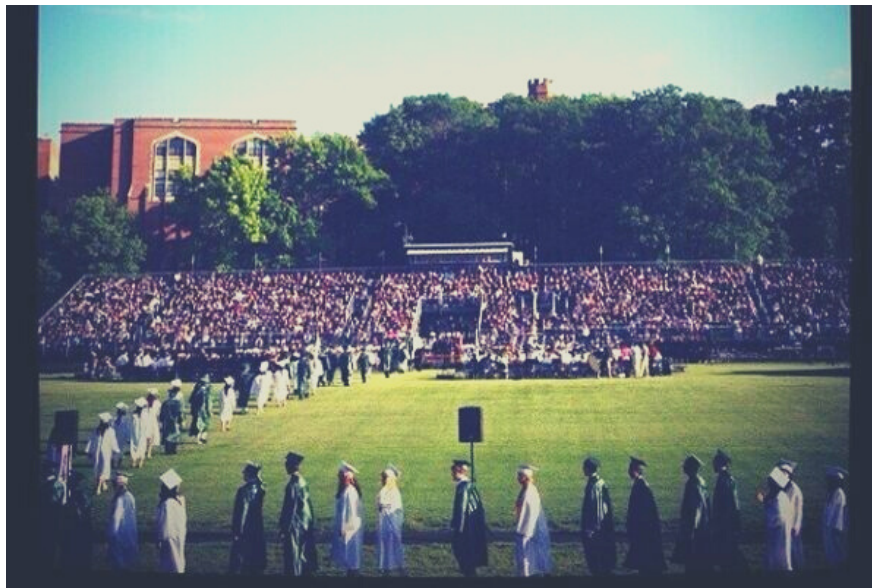
Tuesday, May 17  
**MANDATORY GRADUATION PRACTICE 11:30AM (FIELD HOUSE)**

Thursday, May 19  
**COMMENCEMENT DAY. GRADUATES REPORT BY 5:00PM. (FIELD HOUSE)**



### Dear Graduates:

The Glenbard West staff is looking forward to recognizing the accomplishments of the Class of 2022. Your high school journey is nearing completion and the graduation ceremony is the perfect opportunity to honor the hard work, relationships and positive memories you've built while at Glenbard West. As we look forward to this year's culminating activities, we will maintain our expectations for serious work and proper behavior through the last day of student attendance. There have been unfortunate times when a graduating senior used poor judgment during these last days in high school and engaged in campus vandalism or improper conduct. Please realize that such behavior could jeopardize that student's participation in the commencement ceremony and/or result in more serious consequences. Remember to Exit with Pride! Please contact me with any questions or concerns. Chris-Mitchell, Assistant Principal (630)942-7461.



# Important Information

**TextBooks/iPads-** Seniors need to return all rented library books May 13. Seniors need to complete an iPad Buyout or return their iPad to the Help Desk. If you've rented for four years there is NO buyout.

**Cap, Gown & Commencement Tickets-** Seniors with all obligations resolved will be issued their cap, gown and commencement tickets after Graduation Rehearsal on May 17th. If you have not ordered a cap and gown, please contact Herff Jones immediately at (815)756-4743 or

[www.highschool.herffjones.com](http://www.highschool.herffjones.com)

**Commencement DVD-** Communication Resource Management will be providing a Digital Download of the Commencement Video for all interested parties. To order your Digital Download please visit:

<http://mygraduationvideo.com/>

**Photographs-** Gradimages is the official photographer for the Commencement Ceremony. Each graduate will be photographed and the proofs will be available for viewing soon after the event at [www.gradimages.com](http://www.gradimages.com).

**Senior Picnic-** Starting period 6 (12:00pm) on May 13 the entire senior class will come together to enjoy sharing memories, looking forward to graduation and eating some delicious picnic food. Seniors are encouraged to wear their senior shirts to the picnic. Seniors will leave campus by 2:00 p.m.

**Tickets-** Each senior participating in commencement will have four (4) tickets. Students can request up to two (2) additional tickets by returning the extra ticket form by April 29.



## Seniors Expectations:

- Attend Senior Meeting on April 6th
- Remind family to complete commencement participation form by April 29.
- Continue working hard and attending school.
- May 17 report for Graduation Rehearsal at 11:30 am sharp.
- May 19 report for Commencement Ceremony at 5:00pm.
- Wear dress attire/shoes to Commencement.
- DO NOT decorate your cap and/or gown in any manner.
- Students who arrive in inappropriate attire, will be asked to change or NOT march in the processional.
- Respect your accomplishment and your classmates as well by not drawing attention away from the event.

## Family Expectations

- [Complete Commencement Form](#) by April 29.
- [Complete Extra Ticket Form](#)( if necessary) by April 29.
- Arrive early to the ceremony- gates will open at 4:30 p.m; No guests will be admitted onto Duchon after 6:00 pm.
- Avoid bringing umbrellas or balloons in bleachers.
- No saving of seats (first come, first serve basis).
- Hold your applause until all names have been read. We want everyone to hear each graduate's name announced.

Exit with Pride